



DESIGNING TEMPLATES FOR ADOBE OUTPUT DESIGNER

This hands-on course introduces you to Adobe Output Designer. Using Output Designer, you will learn the aspects involved in creating a template, to be used with Adobe Central Output Server, from start to finish, as well as the methodology behind it. You will also be given the opportunity to create a “real life” template, using the knowledge you will have gained.

Course Length:

- ✦ Two days

Intended Audience:

- ✦ Designer and Developers responsible for design and layout of templates using Output Designer.

Prerequisites:

- ✦ None

Tools Used in the Class

- ✦ Adobe Output Designer

What You Will Learn:

- ✦ You will learn about Output Designer’s features and benefits.
- ✦ You will be able to customize your designing environment to meet your preferences.
- ✦ You will learn the difference between a static and dynamic template.
- ✦ You will be able to add, modify, and delete objects from the template.
- ✦ You will be introduced intelligent pagination and subforms.

Course Outline:

1. Introducing Adobe Output Designer

What is Output Designer?
Looking at the workspace
The workpage
The menu bar
The toolbar
The control bar and its tear-off menus
The ruler and grids
Guidelines
The toolbox



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The status bar

Getting help with Output Designer

Using the online help

2. Customizing the Environment

Customizing the toolbar and the toolbox

Managing the toolbar

Managing the toolbox

Managing elements of the Output Designer Window

Displaying and hiding the rulers

Managing the grids

Zooming

Using guidelines

Setting different drawing options

3. Getting Started with Output Designer

Working with templates

Opening and closing existing templates

Setting the templates properties

Setting the printer drivers

Drawing objects on the template

Saving a template

Compiling the template

Choosing the compile options

Setting the default compile options

Testing template

Requesting a report with fields

Creating a report with fields

Working with pages

Paper size and orientation

Adding and deleting a page

Naming a page

4. Working with Objects

Differentiating the line tool and the diagonal Line tool Vertical/
horizontal line tool

Diagonal line tool

Selecting moving and grouping objects

Selecting one object

Selecting multiple objects

Moving objects

Grouping objects

Copying and deleting objects

Repeating objects

Aligning and sizing objects

Aligning objects

Sizing objects

Working with the Template Object Library

5. Working with Text and Logo

Creating text labels

Rotating the text label

Text block

Editing and formatting text

Editing text

Formatting text

Adding logos

Supported logos

Adding a logo to the template

Embedding a logo

Formatting a logo

6. Working with Fields

Formatting a field

Using the format field dialog box

Using the field tear-off menu

Using boilerplate fields

Working with schema definition files

Describing a schema definition file

Enabling schema definition files feature

Using a schema definition

Modifying the tabbing order

Changing the tabbing order

Viewing the tabbing order

7. Introducing Dynamic Templates

Understanding Dynamic Templates

Creating Dynamic Templates

Previewing the Template



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